



Help Me Speak

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Help Me Speak Group Policies

If my child needs to cancel his/her attendance at a **Friends in Play** session for any reason, I will let Help Me Speak, LLC know **ASAP**. I understand that I may always leave a voice mail on the office phone 410-442-9791 (x8 for Kara Rice, x4 for Katie Dougherty, or in the main mailbox) OR call /email my child's SLP directly if she has given me her separate contact info.

If my child's attendance at a session is cancelled **LESS than 24 hours in advance**, the **FULL fee is due** but a *30 minute makeup session* can be scheduled. Since my child is in a group session, the makeup will usually be an individual session and may not be with my child's lead SLP---(i.e. Kara has limited availability during the week at this time). It will be scheduled with one of the other excellent SLPs during the week. I will schedule the makeup session within 30 days. If I neglect to cancel my child's attendance and **no show** (forget to show), the **full fee is due** and no make up session is available. [The rest of the cancellation policy applies as written in the HMS policies.]

If there are only 2 members attending the group, then the following applies. If another member of the Friends in Play group is absent and only my child is present, then I have the option of having a full 50 min individual therapy session at \$105 or a 30 min session at \$65. I will let my child's SLP know my choice if/when this may happen.

___I understand & agree to abide by the above policy.

Parent

name of child